



Position: Equipment Inspector

Department: Administrative

Reports To: General Manager of Rental Fleet or Used Equipment Manager

Supervises: None

Job Group: Professional

Exempt or Non-Exempt: Exempt

Job Description:

This individual will be responsible for agriculture, construction, and forestry equipment trade evaluations including taking pictures and the entry of the evaluation of the trade into the system (CDK). They will also be responsible to perform annual inspections on the used equipment in their AOR. They will develop long term relationships with other employees to facilitate the efficient and accurate completion of the dealership processes.

At RDO Equipment Co., we make decisions thoughtfully, balancing the impact on each of our stakeholders, and enact those decisions according to each of our core values. In this way, we find purpose in our work and pride in our purpose.

Specific Duties Include:

- Conduct thorough inspections of equipment, assessing both mechanical condition and overall cosmetic appearance.
- Measure undercarriage/tires on the unit for condition.
- Check fluids and pull samples.
- Make informed assessments of each piece of equipment based on condition and performance.
- Provide objective condition assessments to support equipment valuation and resale decisions.
- Communicate effectively with internal teams to ensure inspection results align with business needs.
- Note which repairs are needed to make the machine more marketable and which repairs are required for safety reasons.
- Take quality pictures of the trade machine noting any damages to the machine.
- Log the trade evaluations in CDK using the serial number.
- Follow all safety rules and regulations while performing work assignments and adhere to all policies and procedures as specified in company manuals and as directed in the employee handbook.
- Conduct self in the presence of customers and community to present a professional image of RDO Equipment Co.
- Proactively seek and participate in available company-sponsored training, to develop and advance knowledge base and skill set.
- Participate in all company/location driven communication efforts, including open book meetings, huddles, department meetings and other related efforts.

- Maintain a positive and professional working relationship with peers, management and support resources, with a constant commitment to teamwork and exemplary customer service.
- Perform all other duties as assigned by management in a professional and efficient manner.

Job Requirements:

- Ability to work independently with minimal supervision while contributing effectively within a team-oriented environment.
- Prior experience operating heavy equipment and/or strong technical aptitude preferred.
- Proficient computer skills with the ability to learn and utilize industry-specific software.
- Strong customer service skills with a focus on professionalism and communication.
- Ability and willingness to perform the majority of job duties in outdoor environments and varying weather conditions.
- Up to 10% travel overnight and daily local travel.
- Candidates must have valid work authorization and be able to work in the U.S. without company sponsorship.

Essential Job Functions:

Activity	Never	Occasionally	Frequently	Constantly
Hours Per Day	0 Hours	Up to 3 hours per day	3-6 hours per day	6-8+ hours
Sitting			X	
Walking			X	
Standing			X	
Bending (neck)		X		
Bending (waist)		X		
Squatting		X		
Climbing			X	
Kneeling			X	
Crawling		X		
Twisting (neck)		X		
Twisting (waist)		X		
Hand Use: Dominant Hand Right ___ Left ___				X
Is repetitive use of hand required?				X
Simple Grasping			X	
Power Grasping			X	
Fine Manipulation			X	
Pushing/Pulling		X		
Reaching (above shoulder level)			X	
Reaching (below			X	

shoulder level)				
Lifting:				
0-10 lbs.			X	
11-25 lbs.			X	
26-50 lbs.			X	
51-75 lbs.	X			
76-100 lbs.	X			
Carrying:				
0-10 lbs.			X	
11-25 lbs.			X	
26-50 lbs.		X		
51-75 lbs.	X			
76-100 lbs.	X			
Driving cars, trucks, forklifts, other equipment			X	