



Job Title:	Business Solution Product Owner
Department:	IT – Solutions Delivery
Reports To:	Business Solutions Product Manager
Job Group:	Professional
Exempt or Non-Exempt:	Exempt

Job Description:

The Business Solution Product Owner is responsible for managing all aspects of the business solution, including acting as main contact to the software vendor and implementation partner. The Product Owner has a good general understanding of the business needs and processes, while also possessing technical understanding and can work closely with technical teams. Main duties include understanding customer needs, overseeing a cross-team to identify opportunities, developing and managing a product roadmap, and help drive product enhancements and updates.

The Business Solution Product Owner serves as the bridge between business stakeholders, technology teams, vendors, and implementation partners to ensure solutions deliver measurable value, improve operational efficiency, and support long-term business strategy. This role requires strong product ownership and project management capabilities, including the ability to lead cross-functional initiatives, manage scope, timelines, resources, risks, and dependencies, while ensuring successful execution of strategic business initiatives and organizational change efforts.

At R.D. Offutt Company we make decisions thoughtfully, balancing the impact on each of our stakeholders, and enact those decisions according to each of our core values. In this way, we find purpose in our work and pride in our purpose.

Specific Duties Include:

- Define and communicate the vision for assigned business solution.
- Provide product expertise and guidance to the business on system capabilities.
- Align technology initiatives with strategic business objectives.
- Identify opportunities to improve operational effectiveness and customer experience.
- Ensure solutions support enterprise growth, scalability, and standardization.
- Develop and manage multi-year roadmaps for business capabilities.
- Align roadmap priorities with strategic business and operational objectives.
- Lead complex business solution initiatives from concept through implementation.
- Develop project plans, timelines, milestones, and resource requirements.
- Coordinate cross-functional teams to ensure successful execution of projects and strategic initiatives.
- Manage project scope, priorities, risks, dependencies, and issue resolution.
- Facilitate project governance, status reporting, stakeholder communications, and executive updates.
- Ensure projects are delivered on time, within scope, and aligned with expected business outcomes.
- Drive accountability across stakeholders, business teams, IT resources, vendors, and implementation partners.
- Build strong relationships with operational leaders and process owners.
- Act as a trusted advisor regarding process improvement and technology strategy.

- Collaborate with Business Analysts, Architects, Developers, Data Teams, and Vendors to deliver enhancements and new capabilities.
- Define requirements, business outcomes, user stories, and success criteria.
- Analyze cross-functional business processes and identify improvement opportunities.
- Promote standardized workflows and best practices across business units.
- Eliminate inefficiencies and process bottlenecks.
- Ensure solutions deliver seamless experiences across departments and customer touchpoints.
- Maintain and prioritize solution backlogs.
- Balance operational support needs with long-term strategic investments.
- Communicate priorities, timelines, and delivery expectations to stakeholders.
- Serve as the primary relationship manager for solution vendors and implementation partners.
- Monitor vendor roadmaps and industry trends.
- Advocate for business requirements and enhancement opportunities.
- Coordinate vendor activities and ensure delivery commitments are met.
- Champion adoption of new business capabilities, technologies, and processes.
- Coordinate training, communication, and knowledge transfer activities.
- Support change management strategies that support successful implementation and user adoption.
- Foster a culture of continuous improvement across business functions.

Job Requirements:

- At least 5 years of Business or IT, or related experience.
- Previous Product or Project Ownership experience
- Requires a deep understanding of information technology and business concepts.
- Previous Experience with Customer Relations Management processes and principles.
- Understanding of accounting processes and principles.
- Previous experience supporting an ERP system focused on Supply Chain and Finance.
- Microsoft Dynamics 365 Experience.
- Strong communication, problem solving, presentation, and leadership skills
- Familiarity with general business functions.
- Ability to adapt quickly to new technology, business processes, and responsibilities.
- Candidates must have valid work authorization and be able to work in the U.S. without company sponsorship.

Essential Job Functions:

Activity	Never	Occasionally	Frequently	Constantly
Hours Per Day	0 Hours	Up to 3 hours per day	3-6 hours per day	6-8+ hours
Sitting			X	
Walking		X		
Standing		X		
Bending (neck)		X		
Bending (waist)		X		
Squatting	X			
Climbing	X			

Kneeling	X			
Crawling	X			
Twisting (neck)		X		
Twisting (waist)		X		
Hand Use: Dominant Hand Right ___ Left ___				X
Is repetitive use of hand required?				X
Simple Grasping			X	
Power Grasping	X			
Fine Manipulation	X			
Pushing/Pulling		X		
Reaching (above shoulder level)		X		
Reaching (below shoulder level)		X		
Lifting:				
0-10 lbs.		X		
11-25 lbs.		X		
26-50 lbs.		X		
51-75 lbs.	X			
76-100 lbs.	X			
Carrying:				
0-10 lbs.		X		
11-25 lbs.		X		
26-50 lbs.		X		
51-75 lbs.	X			
76-100 lbs.	X			
Driving cars, trucks, forklifts, other equipment?	X			